

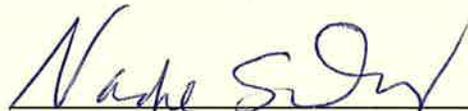
**SUGARCREEK TOWNSHIP  
RESOLUTION NO. 2012.04.16.02**

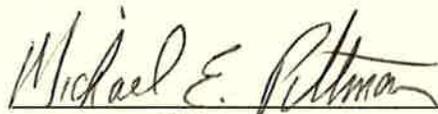
IN RE: Resignation of Part-time Safer Firefighter/EMT Frederick W. Murray

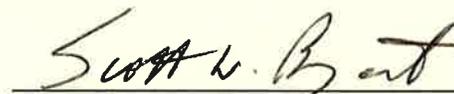
WHEREAS, Firefighter/EMT Frederick W. Murray, a member of the Sugarcreek Township Fire Department since February 1, 2010, has submitted his letter of resignation; and,

WHEREAS, Chief Randall J. Pavlak has recommended we accept his resignation.

NOW THEREFORE, BE IT RESOLVED, that this Board of Sugarcreek Township Trustees officially accept with regret the resignation of Frederick W. Murray effective April 3, 2012.

  
\_\_\_\_\_  
Nadine S. Daugherty, Chairperson

  
\_\_\_\_\_  
Michael E. Pittman, Vice Chairperson

  
\_\_\_\_\_  
Scott W. Bryant, Trustee

  
\_\_\_\_\_  
Theodore L. Hodson, Fiscal Officer



# Sugarcreek Township

FIRE DEPARTMENT

4398 Cloyo Rd.

Dayton, Ohio 45459

Fire Admin: 848-7344 • NON-EMERGENCY PHONE (937) 848-2727

Randall J. Pavlak  
FIRE CHIEF

DATE: April 11, 2012  
TO: Barry Tiffany, Administrator  
FROM: Randy Pavlak, Fire Chief  
RE: Resignation

Please ask the Board of Trustees to accept with regret the resignation of Firefighter Frederick W. Murray effective April 3, 2012. He has been with Sugarcreek Township since February 1, 2010. Firefighter Murray has moved to Louisville, KY and has been hired by the Louisville Fire Department.

He has submitted a written resignation, which is attached.

Respectfully submitted,

Randall J. Pavlak  
Fire Chief

Dear Chief Pavlak,

It is with my deepest regret to inform you that I will be moving out of the state at the end of this month. I will be moving to Louisville, Kentucky on the 30<sup>th</sup> of January. At this time I am requesting that I take a leave of absence for 60 days, starting on 1 February 2012. I am taking this time to try to find another employer. I really appreciate every opportunity that has been offered to me while working with the Sugarcreek Township Fire Department. If my options do not seem to work out, I would love to continue my employment with your department after my leave of absence is over.

Sincerely,

Frederick Murray

*Frederick W. Murray*

03 January 2012

I called Fred Murray yesterday to check on his status for returning to work. I left a message for him to call me. *[Signature]* 4-2-12

Today 4-3-12 there was a message from Fred stating that he wants to max forward with his resignation due to the fact that he found full time employment in Kentucky.

He has turned in all dept. issued items and believe we should place this in front of the trustee.

*[Signature]*

4-3-12  
1245

REQUEST FOR LEAVE FORM

Date of Request: 1-9-2012 Employee Name: Fred Murray Dept.: Fire

I request leave on: 2-1-2012 until 4-1-2012 Time(s): am/pm

Type of Leave: Emergency Non-emergency If applicable, are you scheduled for duty squad during your leave time? Yes No

For the following reasons (check one):

- SICK LEAVE - Short Term (Absent less than 3 days) Medical, Dental, Optical, Personal Illness or Injury, Serious Illness or Injury in Immediate Family Sick Leave Conversion to Personal Absence (FLSA exempt employees only) No. of Hours:
SICK LEAVE - Long Term (Absent 3 or more days) Note: Doctor's statement required. No. of Hours:
DEATH of: on No. of Hours:
VACATION No. of Hours:
COURT (Explain) No. of Hours:
MILITARY with pay without pay No. of Hours:
LEAVE WITHOUT PAY No. of Hours:
COMP. TIME No. of Hours:
PERSONAL PAID LEAVE No. of Hours:
FLOATING HOLIDAY No. of Hours:
WELLNESS LEAVE No. of Hours:
FAMILY MEDICAL LEAVE (Attach Request for Leave) No. of Hours:
ADMINISTRATIVE LEAVE - Explain No. of Hours:
OTHER - Explain 60 day leave request No. of Hours:

Signature of Employee: Fredrick W. Murray TOTAL HOURS:
Comments:

Administrative Action: Approved Not Approved Approved Not Approved
Barry P. Tiffany, Township Administrator Date