

**The Board of Trustees of Sugarcreek Township, Greene County, Ohio, met in Regular Session, June 21, 2010, at 7:30 pm, at 2090 Ferry Road, Bellbrook, Ohio 45305.**

1. Chairperson Nadine Daugherty called the meeting to order at 7:28 pm.
2. All rose and recited the Pledge of Allegiance to the Flag.
3. Mr. Hodson called the roll with Board Members Nadine Daugherty and Dick King being present. Mr. Pittman was absent. Others present, in addition to Mr. Tiffany, who signed in were Jim Tharpe, Jim Martin, Donna Hellman, Barbara Burson, Dan Keiter, Adam Dietz, Heath Williams and Adam Ansley.
4. Presentation of Smoke Dog Award to Cheyenne Keiter by the Ohio Fire Martial

Sharon Manning, of the State Fire Marshall Office, presented the award and thanked the family for being roll models in the promotion of safety with regard to smoke alarms. Cheyenne would have lost her life in a serious fire if she had not had a working smoke alarm near her bedroom. Ms. Manning said there were 189 fire fatalities last year and only 18% had working smoke detectors.

Mrs. Daugherty said the Board would skip to the appointment of new fire personnel since several people were preset for that Resolution.

E. Appointment of Fire Department Personnel under the Terms and Acceptance of FY2008 Safer Grant.

**Resolution # 2010.06.21.04**

WHEREAS, on May 15, 2009, the Sugarcreek Township Board of Trustees approved Resolution 2009.06.15.07, accepting the FY2008 Safer Grant; and,

WHEREAS, Chief Randall J. Pavlak is requesting under the terms of the FY2008 Safer Grant the appointment of Adam C. Ansley, Kyle D. Ballinger, Jacob E. Roop and Adam M. Dietz as part-time Firefighter/EMTs in support of the goals and objectives of the Sugarcreek Township Fire Department; and,

WHEREAS, the funds for these employee appointments are allocated out of the FY2008 Safer Grant,

NOW THEREFORE, BE IT RESOLVED, that Adam C. Ansley, Kyle D. Ballinger, Jacob E. Roop and Adam M. Dietz shall be appointed to the position of part-time Firefighter/EMTs at the pay rate of \$8.85 per hour,

FURTHER BE IT RESOLVED, these appointments shall have an effective date of June 21, 2010, with a one (1) year probationary period ending on June 21, 2011.

BE IT FURTHER RESOLVED, that part-time township employees are hired with the expectation that the employee(s) will work not more than one thousand five hundred hours total in any year, calculated annually from the date of part-time appointment.

Mr. King moved to accept the Resolution as presented. Mrs. Daugherty seconded. Roll was called with the vote being as follows:

Mr. King – Yes  
Mrs. Daugherty - Yes

Those present came forward and were personally welcomed by the Board and the Staff.

**5. Reports**

**A. Administration**

A report prepared by Mr. Tiffany is appended.

**B. Fire**

A report prepared by Chief Pavlak is appended. Chief Pavlak added that he needed an Executive Session this evening regarding personnel.

**C. Police**

A report prepared by Chief Flick, for the police department, is appended.

**D. Roads and Services**

Tracey Messer, Director of Roads and Services, is vacationing and has no report.

**E. Zoning**

A report prepared by Cara KillKelley, Township Planner/Zoning Official, is appended.

**F. Trustees**

Mr. King posed questions regarding sixteen year old drivers after the recent tragedy of a Township Officer's son being in a fatal accident due to a sixteen year old driver. Several opinions were offered.

Mr. Tiffany said the Township Employees appreciated the opposition taken by the Board with respect to the Merger Commission considering all employees having to re-apply for jobs if the Township and City of Bellbrook merged. Mr. Tiffany also said there would be three separate issues placed before the voters. A merger vote by the Township, a merger vote by the City and a vote by the City for the new City Tax levy. The City currently pays 17 mils and the Township pays 18 mils but it would increase to 22 to 25 mils for all Citizens.

**6. New Business**

**Fiscal Office**

**A. Payment of Bills**

Mr. King moved to accept the Payment of Bill as presented. Mrs. Daugherty seconded. Roll was called with the vote being as follows:

Mr. King – Yes  
Mrs. Daugherty - Yes

**Fire Department**

**B. Pay Increase for Maintenance and Repair Worker, Gary M. Branstetter**

**Resolution # 2010.06.21.01**

WHEREAS, Gary M. Branstetter has been employed as the Maintenance and Repair Worker for Sugarcreek Township since October 23, 2006; and,

WHEREAS, Gary M. Branstetter satisfactorily performs his duties for Sugarcreek Township as required by the Sugarcreek Township Board of Trustees; and,

WHEREAS, the Fiscal Officer, Theodore L. Hodson has indicated there are funds available for this purpose within the 2010 Operating Budgets of the Administration Office, Fire Department, Police Department and the Roads and Services Department,

NOW THEREFORE, BE IT RESOLVED that the Board of Sugarcreek Township Trustees is pleased to grant Gary M. Branstetter, Maintenance and Repair Worker, a pay increase to the amount of \$17.66 per hour, payable on a bi-weekly basis, effective June 28, 2010.

Mrs. Daugherty moved to accept the Resolution as presented. Mr. King seconded. Roll was called with the vote

being as follows:

Mr. King – Yes  
Mrs. Daugherty - Yes

C. One-Time Pay Increase for Eligible Part-time Fire Department Employees

**Resolution # 2010.06.21.02**

WHEREAS, this Board of Township Trustees is committed to dealing equitably with Township employees in matters effecting their employment, retention and well-being; and,

WHEREAS, the Board has appropriated sufficient funds within the 2010 Budget to provide a cost of living adjustment for all eligible part-time fire department employees; and,

NOW THEREFORE, BE IT RESOLVED, that this Board of Sugarcreek Township Trustees does hereby adopt a cost of living adjustment of 2% for all eligible part-time fire department employees (see attached),

FURTHER BE IT RESOLVED that these cost of living adjustments are payable on a bi-weekly basis and will have an effective date of June 28, 2010.

Mr. King moved to accept the Resolution as presented. Mrs. Daugherty seconded. Roll was called with the vote being as follows:

Mr. King – Yes  
Mrs. Daugherty - Yes

D. Resignation of Firefighter, Anthony R. Cascio

**Resolution # 2010.06.21.03**

WHEREAS, Firefighter Anthony R. Cascio has submitted his letter of resignation from the Sugarcreek Township Fire Department; and,

WHEREAS, Mr. Cascio has been a member of the Sugarcreek Township Fire Department since January 4, 2010, and,

WHEREAS, Chief Randall J. Pavlak indicated in his June 14, 2010, correspondence that Firefighter Cascio has no financial obligations to the Township and recommends we accept with regret his resignation,

NOW THEREFORE, BE IT RESOLVED, that this Board of Sugarcreek Township Trustees officially accepts the resignation of Anthony R. Cascio with an effective date of June 1, 2010.

Mrs. Daugherty moved to accept the Resolution as presented. Mr. King seconded. Roll was called with the vote being as follows:

Mr. King – Yes  
Mrs. Daugherty - Yes

**Police Department**

F. Declaration of Excess Police Property and Transfer to Other Governmental Office

**Resolution # 2010.06.21.05**

WHEREAS, the Sugarcreek Township Police Department has identified equipment which is no longer needed for operations, and;

WHEREAS, the Police Department equipment is identified as a 1997 Ford Explorer, VIN number 1FMCU24X3VUC42717 that is in disrepair, and;

WHEREAS, this vehicle has an individual value of less than the repair cost to make it roadworthy for service,

NOW THEREFORE BE IT RESOLVED, that this Sugarcreek Township Board of Trustees hereby declares this vehicle to be excess and directs its transfer to the Greene County ACE Task Force for proper disposal.

Mr. King moved to accept the Resolution as presented. Mrs. Daugherty seconded. Roll was called with the vote being as follows:

Mr. King – Yes  
Mrs. Daugherty - Yes

G. Pay Adjustment for Part-time Police Personnel, Sgt. John J. Marlatt, Officer Steven M. Scheiderer, Officer Jeffrey J. Joseph and Officer Michael S. Bahnsen

**Resolution # 2010.06.21.06**

WHEREAS, this Board of Township Trustees is committed to dealing equitably with Township employees in matters effecting their employment, retention and well-being; and,

WHEREAS, Sgt. John J. Marlatt, Officer Steven M. Scheiderer, Officer Jeffrey J. Joseph and Officer Michael S. Bahnsen more than satisfactorily performs their duties for Sugarcreek Township Police Department as required by the Sugarcreek Township Board of Trustees Board; and,

WHEREAS, the Fiscal Officer, Theodore L. Hodson, has indicated there are sufficient funds within the 2010 Operating Budget of the Police Department,

NOW THEREFORE, BE IT RESOLVED, that the Board of Sugarcreek Township Trustees is pleased to grant Sgt. John J. Marlatt a pay adjustment to the amount of \$20.68 per hour, Officer Steven M. Scheiderer a pay adjustment to the amount of \$18.80 per hour and Officers Jeffrey J. Joseph and Michael S. Bahnsen a pay adjustment to \$17.80 per hour.

FURTHER BE IT RESOLVED, that these pay adjustments are payable on a bi-weekly basis and will be effective June 28, 2010.

Mrs. Daugherty moved to accept the Resolution as presented. Mr. King seconded. Roll was called with the vote being as follows:

Mr. King – Yes  
Mrs. Daugherty - Yes

**Administration**

H. Resolution Determining to Proceed with Submission of an Additional Tax Levy for Sidewalks and Pathways

**Resolution # 2010.06.21.07**

WHEREAS, this Board of Sugarcreek Township Trustees has determined the necessity of levying a tax outside the ten mill limitation; and,

WHEREAS, Section 5705.19 of the Ohio Revised Code authorizes submission of the question of the tax; and,

WHEREAS, this Board of Trustees has determined the necessity of levying a tax in excess of the ten-mill

limitation for the benefit of the Township for the purposes of the general construction, reconstruction, resurfacing, and repair of streets, roads, and bridges and for constructing, rehabilitating, repairing or maintaining of sidewalks, walkways, trails, bicycle pathways, or similar improvements, or acquiring ownership interest in land necessary for the foregoing improvements, pursuant to 5705.19.(PP) of the Ohio Revised code, for a total not to exceed nine tenths (.9) mills per year for a five (5) year period commencing in tax year 2010; and

WHEREAS, the question of levying said tax will be submitted to the electors at an election to held on November 2, 2010, election,

NOW THEREFORE, BE IT RESOLVED, that this Board of Trustees is requesting the County Auditor to certify the total current valuation and dollar amount of revenue that would be generated by said millage,

FURTHER, BE IT RESOLVED, when certification from County Auditor is received, this Resolution will be certified to the Board of Elections in the manner and within the time prescribed by the applicable section of the Ohio Revised Code along with the County Auditor's estimate.

Mr. King moved to accept the Resolution as presented. Mrs. Daugherty seconded. Roll was called with the vote being as follows:

Mr. King – Yes  
Mrs. Daugherty - Yes

Mrs. Daugherty said she thought the levy was a great idea. Mrs. Daugherty said the Board has talked about the interconnection of schools, residences and pathways to other communities for a long time.

Mr. Tiffany said it would probably be 2013 before construction with the grant money began. Mr. Tiffany also said the levy would improve our chances with a second grant because we are providing a funding source make sure the grant is used.

#### **Trustee/Staff**

Mr. Tiffany said there were several items that needed the Board's approval. Mr. Tiffany said J.R. Williams, Kendra Covington and Chris Zappanti wished to attend the CISCO Conference in Florida. This would help to streamline our software operation and improve efficiency at the Public Safety Building. The different personnel would be attending different sessions of training.

Mr. Tiffany said the Fire Department needed to purchase ten sets of turnout gear from Phoenix Safety. They also needed a washer and dryer at Station 71 for laundry. Mr. Tiffany also said the Police Department needed approval for the annual purchase of ammunition. The Board approved all purchases.

#### **Public Comments**

Mr. Jim Martin said the cost per 100 thousand of valuation for the merger has gone up. He said the four focus groups involved in the merger study didn't want it. People voted it down on the last attempt. A merger will undoubtedly require an income tax. We will be required to have Civil Service, a City Engineer and an Attorney. We will take on all County expenses for the roads and bridges in the Township. Mr. Martin said he would like an opinion from the Trustees.

Mr. King said he would not provide an opinion until the Merger Commission is finished. Mrs. Daugherty asked Mr. Martin if he has encouraged others to attend the Merger Commission meetings. Mr. Martin said they won't. People will vote on propaganda and say afterwards they didn't know that's what they voted for.

Mrs. Barbara Burson said, with regards to the sixteen year old drivers discussed earlier, people should go to the School Board and lobby for more Driver Education classes. They should also lobby the State of Ohio. When you and I went to school, drivers' education was required.

Mr. King moved to adjourn to Executive Session for personnel reasons.

The meeting adjourned to Executive Session at 8:50 pm.

The meeting reconvened at 9:45 pm with the following action taken:

I. Cost of Living Adjustment for Anthony W. Lamb and William L. Harphant

**Resolution # 2010.06.21.08**

WHEREAS, this Board of Township Trustees is committed to dealing equitably with Township employees in matters effecting their employment, retention and well-being; and,

WHEREAS, the Board has appropriated sufficient funds within the 2010 Budget to provide this cost of living adjustment; and,

NOW THEREFORE, BE IT RESOLVED, that this Board of Sugarcreek Township Trustees does hereby adopt a cost of living adjustment of 2% for Anthony W. Lamb, Roads and Services Supervisor, to the amount of \$24.10 per hour and William L. Harphant, Supervisor III, to the amount of \$21.81 per hour,

FURTHER BE IT RESOLVED that these cost of living adjustments are payable on a bi-weekly basis and will have an effective date of June 28, 2010.

Mr. King moved to accept the Resolution as presented. Mrs. Daugherty seconded. Roll was called with the vote being as follows:

Mr. King – Yes  
Mrs. Daugherty - Yes

The meeting adjourned at 9:46 pm.

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Theodore L. Hodson, Fiscal Officer